

Directory Photo Policy

Approved by: Northeastern State University Executive Cabinet	History: Adopted – September 5, 2014
Responsible Official: Communications & Marketing 918-444-2880	Related Policies: Additional References:

PURPOSE

NSU's on-line directory is an important component of the University's public image and the photographs used in the directory should be of the highest quality. Images used in NSU's online directory are to be taken by the Communications & Marketing Department or the University's I.D. Office. Photos can be submitted to the university photographer for consideration for the directory, but non-professional portraits or images of poor quality will not be used.

Faculty and Staff are strongly encouraged to have their photo published in the directory but do have the option to not participate. This is accomplished by contacting the University Photography department (<http://offices.nsuok.edu/communicationsmarketing/Photography.aspx>) or the University Photographer. _____

FYI - Once a photo has been deleted or replaced on the website, you must clear your browser cache in order to see the changes made.